Documents for Incorporation of LLP

# Self Attested PAN card copy all the proposed Partners of the LLP

1. Self Attested Address Proof all the proposed Partners of the LLP *(The address proof submitted must have the name of the Partner) (The document must also not be older than 2 months.)*

(The following documents are acceptable address proof for Indian Nationals.

* *Passport*
* *Election Card or Voter Identity Card*
* *Driving License*
* *Electricity Bill*
* *Telephone Bill*
* *Aadhaar Card)*

# Self Attested Residential Proof all the proposed Partners of the LLP

(The following documents are acceptable address proof for Indian Nationals

* *Bank Statement*
* *Electricity Bill*
* *Telephone Bill*
* *Mobile Bill)*

# Registered Office Proof

* *The authorization from the Landlord (Name mentioned in the Electricity Bill or Gas Bill or Water Bill or Property Tax Receipt or Sale Deed) to use the premises by the LLP as its registered office. This is usually referred to as NOC from Landlord;* ***AND***
* *Proof of evidence of any utility service like telephone, gas, electricity, etc. depicting the address of the premises in the name of the owner or document, which is not older than two months. Address needs to be clearly printed on the utility bill & Address should match with the Rent Agreement / ownership documents submitted above*

# LLP Subscriber Sheet

The LLP subscriber sheet must be witnessed by a Professional like Lawyer or Chartered Accountant or Company Secretary or Cost Accountant.

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| --- | --- | --- | --- | --- |
| Name of each Partner | Designation( Designated Partner/ Partner)  **(DESIGNATED PARTNERS SHOULD BE 2**  **MINIMUM)** | Signature of Designated Partner/Partner/ Nominee of Body Corporate | Name, address and profession ( along with professional membership number) of witness | Signature of Witness |
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